

**Register of dedicated religious practitioners
in religious ash pagodas**

Points to note:

- (1) For a pre-cut-off columbarium of a Chinese temple with an exemption or a licence in force, the temple may allow the interment of ashes of its religious practitioners in its religious ash pagoda (RAP) specified by the Secretary for Home Affairs (SHA) by notice published in the Gazette. The holder of the exemption or the licence in respect of the pre-cut-off columbarium shall, in compliance with any requirements or conditions imposed by the SHA, keep a register of information on all religious practitioners of that temple whose ashes are interred in the RAP.
- (2) The holder of the licence or exemption in respect of the pre-cut-off columbarium must update the information of the register regularly and make the register and the required documents (e.g. a copy of the death certificate) available for inspection, on request, by the SHA or a public officer authorised by him or her in writing.
- (3) The information on dedicated persons in the register should be the same as the information on religious practitioners reported to the SHA.
- (4) A person, who provides information that is false or misleading in, or in connection with, an application the person makes under the Private Columbaria Ordinance in respect of a columbarium; or who furnishes a public officer with information knowing that it is false or misleading, commits an offence and is liable on conviction to a fine of \$500,000 and to imprisonment for two years.

Sample of a Register

**Information on dedicated persons in a religious ash pagoda
specified by the Secretary for Home Affairs by notice published in the Gazette**

Name of the columbarium: _____

Address of the columbarium: _____

Name of the operator: _____

Item No.	Details of the Niche					Dedicated religious practitioner ¹ in the niche			Remarks
	Columbarium Building	Floor	Room No.	Wall No.	Serial no. of the niche	Name	Date of the interment of ashes (DD/MM/YYYY)	Supporting document ² (Please specify the type)	

Note 1: The column of “Dedicated religious practitioner” must be filled in and the “Dedicated religious practitioner” must be a person as defined under “religious practitioners” in subsection (14) of section 57 of the Private Columbaria Ordinance.

Note 2: Supporting documents include a Death Certificate, a Permit to Take Away Cremated Ashes, a Certificate of Cremation, a Cremation Permit / a Cremation Order / a Permit to Exhume Remains or other identity documents.

Please use a separate sheet if the space provided in the table is inadequate. (_____ supplementary sheet(s) is/are attached.)